#### **MEETING MINUTES**

Finance Committee September 21, 2009

#### CALL TO ORDER

Time -7:10 P.M.

Members in attendance: Chairman Joanne F. Marden, Mary O'Donoghue, S. Jon Stumpf, Cindy Milne, Richard T. Howe, Mark Merritt, Paul Fortier, Stephen Stapinski and Peggy Kruse.

### **COMMUNICATIONS**

Ms. Marden reported to Committee members, an apology received by her from Senator Susan Tucker for not responding earlier to a letter sent by the Committee dated April, 2009. The letter contained several issues of importance to the Town relative to closing the Town's budget gap, one of which, the possibility of a Meals Tax. Ms. Tucker expressed concern to Ms. Marden over Andover not approving this option at a previous Town Meeting citing hers and others hard work with respect to its legislation.

Ms. Marden distributed copies of a letter sent by the Greater Lawrence Technical School dated August 11, 2009. The letter requests of Andover, an additional \$362.00 due to an amended budget. Subsequent to a brief discussion relative to looking at the possibility of the Town gaining additional income from the GLTS, the Committee took the following vote.

Mark Merritt moved and Peggy Kruse seconded to recommend approval of line item 21 of the FY2010 Operating Budget in the amount of \$494,553.00. The motion passed unanimously 9-0.

# WARRANT ARTICLE VOTES

# Article 6 – CIP Fund Appropriation

Concern was voiced over the possibility that, if approved, all CIP projects could be voted down at Town Meeting thereby making the funds available for the School Department's operating budget. There was consensus that the use of this money for that purpose would equate to using one-time monies such as from the Stabilization Fund or from Free Cash, and that CIP funds should not be used for operating budgets. No vote was taken at this meeting.

# Article 5 - Meals Tax

Ms. Kruse noted that she had received negative feedback from some residents who believed that the Finance Committee, at the last Town Meeting, made a political statement when referencing the Town unions during its presentation. Discussion followed. Some members disagreed with that observation; others countered that it is the role of the Finance Committee to educate residents of financial information with respect to projects/issues with no indication of favoritism.

Stephen Stapinski moved and Mary O'Donoghue seconded to recommend disapproval of Article 5. The motion passed 5-4.

#### Article 4 – Sale of Pearson Street

Following a more detailed explanation of Article 4 by the Assistant Town Manager, Steve Bucuzzo relative to the financials of the project, Committee members took the following vote.

Dick Howe moved and Cindy Milne seconded to recommend approval of Article 4. The motion passed unanimously 9-0.

At 8:35 P.M. the Town Manager updated the Committee that the Board of Selectmen had just voted to recommend approval of the Town Manager's Budget, line items 1–14, in the amount of \$496,000.

## Article 7 - Amend Appropriations - The Budget

Concern was voiced over making a recommendation for Article 7 without knowledge of a more detailed review of the School Department's Budget. Other Committee members wanted to vote at this meeting with the information at hand. After lengthy discussion the following vote was taken.

On a motion that was moved by Stephen Stapinski, amended by Jon Stumpf and seconded by Mark Merritt to recommend approval of Article 7 as presented by the Town Manager to include reductions to the School Department Budget line item 15 in the amount of \$921,471.00 and the Town Budget line items 1-14 in the amount of \$496,000.00. The motion passed 8-1.

#### NEXT MEETING

Tri-Board Meeting Thursday, October 1, 2009

Finance Committee Meeting Wednesday, September 30, 2009 2<sup>nd</sup> Floor Conference Room 7:00 P.M.

#### ADJOURNMENT - 9:30 P.M.

Respectfully Submitted, Carolyn Lynch Recording Secretary

# ARTICLE 7 SPECIAL TOWN MEETING - FY2010 OPERATING BUDGET

			May 26, 2009	Oct 7, 2009	
			TOWN MEETING	SELECTMEN/	
	DCD4 NTMCNT	BUDGET	APPROVED	FIN COM REC	Decrease
LINEITEM	DEPARTMENT	FY2009	FY2010	<u>FY2010</u>	
		1.1244			
	PUBLIC SAFETY				
. 64 5.14	PERSONAL SERVICES	12:112:602	12,938,024	12,738,024	202 000
(* 1 <u>1</u> )	OTHER EXPENSES	1,253,235		<u>1,273,112</u>	
_		13,365,837		14,009,136	
	TOTAL 276,163 - parking receipts, \$75,000 -	detail fees, and \$1.0	35 000 - ambulance co	lections	
iciudes 34	275, 163 - parking receipts, \$75,000	20(2) (000, and 4.)			
	GENERAL GOVERNMENT & COM	MUNITY DEVELOPM	ENT		ALTER TO THE STREET OF THE STREET
	SERENAL GOVERNMENT &	3 857 269	3,990,278	3,985,278	ે -ે-25 Q00
, . <b></b>	PERSONAL SERVICES OTHER EXPENSES	1.361.392	1,426,688	3,985,278 1,366,688	<b></b>
4,		5,018,661	5,416,966	5,331,966	
	TOTAL 3,000 in receipts from wetland filing f		-1		
iciudes \$8	2,000 in receibts stora wegand ming o				
	PUBLIC WORKS				
a. sa <u>a</u> nad a	PERSONAL SERVICES	1,605,356 3,786,200	1,609.754	1,588,254	-21-500
o	PERSONAL SERVICES	3 788 200	3,632,250	3,570,750	+-61,500
- 9. <b>6</b> 03341		5,391,556	5,242,004		
	TOTAL	3,351,000	3,,		
	PLANT AND FACILITIES				1002-1000-121-121-121-121-121-121-121-12
	PERSONAL SERVICES	3.001.805	3,076,879	3,030,605	-46 274
	ATIED EVOENCES	1 387 086	1,350,307	3,030,605 1,327,581	22,726
<b>B</b> (2)		4.388.891	4,427,186	4,358,186	
i dan E	TOTAL 70,000 in rental receipts; \$10,000 p	ernetual care income	and \$57,000 from cen	netery fees.	i i
CRUDES 4	70,000 in feman receipte, 4 10,000 P	•••			
	LIBRARY			Lead to contract	ere vers eta daga ka
and the	PERSONAL SERVICES	1,988,696	2,052,489	2,011,489	41;000
10	OTHER EXPENSES	628,600		<u>554,900</u>	1
10	TOTAL	2,617,296	2,617,389	2,576,389	1
	101/L	-,- ,	1		l
	COMMUNITY / YOUTH/ ELDER S	ERVICES	<b>.</b>	en in the second of the second	
11	the company of the contract of	- " " A A A A A E E C	1,176,448	1.171.648	4,800
13	PERSONAL SERVICES OTHER EXPENSES	441.404	452,794	是我们的自己是我的我的	MARKS SATISFACE NA
(mar 1 <b>36</b> ° ar s	TOTAL	1,672,963	1,629,242	1,613,242	
ncludes \$	544,127; \$13,760; \$61,632 in user f	ees and \$66,544 in g	rants		ŀ
HORIDOS 4	the set of				1
	UNCLASSIFIED				
13	COMPENSATION FUND	968,000	) (		1
14	RESERVE FUND	200,000	200,000		1
14	TOTAL	1,168,000			
	IVIAL	.,,		1	l
	TOWN TOTAL	33,623,204		33,247,923	-496,000
	less budgeted Revenues	(2,094,507	(2,21 <u>5,226</u>	(2,215,226	) <del>}</del>
		31,528,697		31,032,697	1
	NET TOTAL	31,320,001	1	1	

# ARTICLE 7 SPECIAL TOWN MEETING - FY2010 OPERATING BUDGET

			May 26, 2009	Oct 7, 2009	
LINE ITEM	DEPARTMENT	BUDGET FY2009	TOWN MEETING APPROVED FY2010	SELECTMEN/ FIN COM REC FY2010	Decrease
15 16	ANDOVER SCHOOL DEPT PERSONAL SERVICES OTHER EXPENSES TOTAL	47,384,430 12,048,727 59,433,157	47,484,553 12,948,605 60,433,158		<u>-920.471</u>
• .	ANDOVER SCHOOL DEPT less budgeted Revenues NET TOTAL	59,433,157 59,433,157	60,433,158 - 60,433,158	59,512,687 	

LINE ITEM	DEPARTMENT	TOWN MEETING APPROVED FY2009	TOWN MEETING APPROVED FY2010	TOWN MEETING AMENDED FY2010	Decrease
	SEWER				
17	PERSONAL SERVICES	393,691			-8,715
18	OTHER EXPENSES	<u>1,860,312</u>	<u>1,938,253</u>	1,938,253	0.74
	TOTAL.	2,254,003	2,345,081	2,336,366	-8,715
	WATER			and the second	Mark Market and the Control
. 19	PERSONAL SERVICES	1,810,294		1,724,715	
20	OTHER EXPENSES	2.734.900			
Includes \$	TOTAL 505,000 from Water reserves	4,545,194	4,551,115	3,901,115 i	-650,000
IIICIUUGS P	303,000 Holli Water leserves				
	SEWER and WATER TOTAL	6,799,197	6,896,196	6,237,481	
	less budgeted Revenues	(569, 562)	(505,000)	(505,000)	
	NET TOTAL	6,229,635	6,391,196	5,732,481	
	FIXED				
21	GR LAW TECH HS	362,730			
22	DEBT SERVICE	13,348,695		13,312,391	
23	GENERAL INSURANCE	635,088			
24	UNEMPLOYMENT COMP.	100,000	•	·	
25	RETIREMENT FUND	4,510,979			
26	HEALTH INSURANCE FUND	<u>11,097,000</u>			
	TOTAL	30,054,492	31,732,942	31,733,304	36
	FIXED TOTAL	30,054,492	31,732,942	31,733,304	
	less budgeted Revenues			·	
	NET TOTAL	30,054,492	31,732,942	31,733,304	
		400.040.070	422.000.040	420 724 205	/0.074.004
	GRAND TOTAL	129,910,050	132,806,219	130,731,395	(2,074,824
	less budgeted Revenues	(2,664,069)			
	NET TOTAL	127,245,981	130,085,993	128,011,169	